



NORWALK PUBLIC SCHOOLS
NORWALK, CT
BOARD OF EDUCATION
NORWALK, CONNECTICUT

BOARD OF EDUCATION POLICY COMMITTEE

Committee Chairperson, Heidi Keyes

Special Meeting

Tuesday, February 24, 2015

6:30 pm

Room A333

(City Hall – 3rd Floor)

AGENDA

1. Call to Order
2. Discussion: Policy 9325 Meeting Conduct
3. Discussion: Outdoor Recess Guidelines
4. Agenda Items for March Meeting
5. Adjournment

Bylaws of the Board

Meeting Conduct

Meetings of the board of education shall be conducted by the chairperson in a manner consistent with the adopted bylaws of the board.

All board meetings shall commence at the stated time and shall be guided by an agenda which will have been prepared and delivered in advance to all board members and other designated persons.

The conduct of meetings shall, to the fullest possible extent, enable members of the board to (1) consider problems to be solved, weigh evidence related thereto, and make wise decisions intended to solve the problems, and (2) receive, consider and take any needed action with respect to reports of accomplishment both as to students and as to school system operations.

Provisions for permitting any individual or group to address the board concerning any subject that lies within its jurisdiction shall be as follows:

1. The board chairperson may establish rules limiting the time for speakers and the time for each subject matter.
2. No boisterous conduct shall be permitted at any board of education meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the chair, of that person's privilege of address. If necessary, the chairperson may clear the room so that the board may continue the meeting.
3. If a speaker, whether individually or representing a group, wishes to make a complaint concerning individual schools, including a complaint against a Board employee, the Chair shall advise the speaker that complaints should be presented under Board policy 1312 (Public Complaints) and that this policy does not permit the Board to consider complaints presented at a Board meeting. If the speaker insists on presenting the complaint and the complaint is against a Board employee, Board members will refrain from commenting consistent with the employee's due process rights and Board policy 1312. Nothing in the by-law is intended to preclude a member of the public from making a statement or complaint during the time allotted for speakers. The Board of Education will take no immediate action upon the presentation of any such statement or complaint.
4. With the goal of promoting open and honest communication with the public, the Chairperson (in compliance with the applicable rules of order governing the meeting) at the conclusion of comments by a public speaker may answer a general question posed during that speaker's comments (whether directly, or by directing the question to a Board member or member of the District administration) or allow a member a point of personal privilege to respond to a particular comment which was made.

The board may adjourn or recess any regular or special meeting to a specified time and place. Less than a quorum, or the clerk, may do likewise. A copy of the notice of adjournment shall be conspicuously displayed near the meeting room door within twenty-four (24) hours of adjournment.

(ct. 1120 - Public Participation at Board of Education Meetings)

(ct. 9320 - Meetings)

(ct. 9322 - Public and Executive Sessions)

Legal Reference: Connecticut General Statutes
1-21 Meetings of government agencies to be public
Recording of votes. Schedule and agenda of meetings
to be filed. Notice of special meetings. Executive sessions
1-21a Recording, broadcasting or photographing meetings
1-21b Smoking prohibited in certain places. Signs required.
Penalty
1-21d Adjournment of meetings
1-219 Executive sessions
1-21 h Conduct of meeting (re disturbances)
1-21 i Denial of access of public records or meetings. Notice.
Appeal .
10-224 Duties of secretary

Bylaw adopted by the Board: 9/10/85
Revised: 6/3/97
Revised: 10/17/00
Revised: 1/2/2013

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