

PENDING APPROVAL

**NORWALK BOARD OF EDUCATION
FINANCE COMMITTEE
JUNE 8, 2017**

ATTENDANCE: Bryan Meek, Chair; Mike Barbis, Erik Anderson

STAFF: Thomas Hamilton, Finance Director; Kristen Karczmit, Budget Coordinator

Call to Order

Mr. Meek called the meeting to order at 6:05 p.m.

Approval of Minutes – May 10, 2017

- ** **MR. ANDERSON MOVED TO APPROVE THE MINUTES OF MAY 10, 2017 AS SUBMITTED.**
- ** **MR. BARBIS SECONDED THE MOTION.**
- ** **THE MOTION PASSED UNANIMOUSLY.**

Review and approve the recommendations relative to the FY 2017-18 budget reconciliation

Mr. Hamilton presented the list of recommended cuts and noted that these are in addition to the \$1.3 million reductions that have already been voted upon.

Mr. Hamilton noted that the proposed cuts assume that other bargaining groups will transition to the 2.0 Insurance plan as the year progresses, as NPS is still very much in negotiation with other bargaining groups, with a reasonable expectation that the other unions will switch to Connecticut Partnership 2.0.

Mr. Meek went through the list and noted the following is the agreed-upon list, and he outlined the rationale of those items that would negatively affect the district strategic operating plan.

Items listed on the recommendation are highlighted as follows:

All Schools:

Remaining 0.69% reduction of per-student expenditure	\$40,000
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High Schools:

Close NHS Pool (savings of expenditures); transition to City \$50,000

Middle Schools:

Discontinue Private Music Lessons: 2 Teaching Positions \$192,000

Cut Teacher Stipends for 12 or 22 Team Leader Positions: \$81,000

Eliminate intramural sports \$125,000

Elementary Schools:

Reduce all 43 Kindergarten aides (including FICA) \$1,227,000

Brookside Pre-School; 2 Teachers and 4 Para Positions \$ 42,000

District Management:

Redesign Funds - Operations & Curriculum \$ 75,000

Other Central Office reductions \$ 44,000

Add Back AT Position -\$84,000

Increase in estimated unemployment K-aides -\$300,000

\$1,992,000

** **MR. ANDERSON MOVED TO APPROVE THE ABOVE LIST OF ITEMS ON THE 2017-18 BUDGET RECONCILIATION.**

** **MR. BARBIS SECONDED THE MOTION.**

** **THE MOTION PASSED UNANIMOUSLY.**

Review and approve Food Services matters:

Accept Food Service Consultant's Report and Recommendations
Whitsons School Nutrition Corp. Food Services Management Company Contract
Amendment No. 1 for 2017-18 school year.
Food Services Proposed Budget - FY 2017-18

Mr. Hamilton reviewed the supporting documentation and highlighted changes in the contract and the corresponding budget implications.

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- ** MR. MEEK MOVED TO APPROVE THE ACCEPT FOOD SERVICE CONSULTANT'S REPORT AND RECOMMENDATIONS WHITSONS SCHOOL NUTRITION CORP. FOOD SERVICES MANAGEMENT COMPANY CONTRACT AMENDMENT NO. 1 FOR 2017-18 SCHOOL YEAR. FOOD SERVICES PROPOSED BUDGET - FY 2017-18
- ** MR. BARBIS SECONDED THE MOTION.
- ** THE MOTION PASSED WITH TWO VOTES IN FAVOR, NONE OPPOSED AND ONE ABSTENTION (ANDERSON).

Authorize the Superintendent to approved FY 2016-17 year-end budget transfers in excess of \$10,000, subject to providing the Board with notification of all such transfers.

Mr. Anderson noted that he was in agreement with the budget transfers and reconciliation as recommended. He added that was in support of the Transportation adjustments and he applauds the Finance Department for the analysis.

2016-17 FY Budget Transfers

Mr. Hamilton presented proposed budget transfers totaling \$1,492,193 as attached.

- ** MR. ANDERSON MOVED TO APPROVE THE BUDGET TRANSFERS AS PRESENTED
- ** MR. BARBIS SECONDED THE MOTION.
- ** THE MOTION PASSED UNANIMOUSLY.

2016-17 Financial Report – May Monthly Expenditure Report

Mr. Hamilton referred to the 2016-17 Financial Report and reviewed variances as noted. He explained the increase in ECS funding from the original budget of \$3.5 to \$4.7 million enabled overages in areas than the expended rate, to be covered.

Adjournment

- ** MR. ANDERSON MOVED TO ADJOURN.
- ** MR. BARBIS SECONDED THE MOTION.
- ** THE MOTION PASSED UNANIMOUSLY.

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,
Marilyn Knox,
Telesco Secretarial Services

Norwalk Board of Education
Finance Committee
June 8, 2017
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